

(k) Provision made for the organisation's financial transactions to be conducted by means of a banking account	
(l) Date for the end of the organisation's financial year	
(m) Procedure for changing the constitution	
(n) Procedure by which the organisation may be wound up or dissolved and	
(o) Provision that, when the organisation is wound up or dissolved, any assets remaining after all its liabilities have been met, must be transferred to another non-profit organisation having similar objectives	

(2) Optional provisions in terms of section 12(3)

- (a) These provisions are optional (i.e. not compulsory) but desirable, as they strengthen the governance procedures in the constitution.
- (b) Indicate in column 2 where in your organisation's constitution the provisions listed in column 1 are located.

Column 1

Column 2

OPTIONAL PROVISIONS FOR REGISTRATION	Applicable reference in constitution
(a) Qualifications for and admission to membership of the organisation	
(b) Circumstances in which a member will no longer be entitled to the benefits of membership	
(c) Provisions for termination of membership	
(d) Provision for appeals against loss of the benefits of membership or against termination of membership, the procedure for such appeals and the body to which such appeals may be made	
(e) Provisions for membership fees and matters determining membership fees and other payments by members	