

**BASIC CONDITIONS OF
EMPLOYMENT ACT, 1997**

DEPARTMENT OF LABOUR

UNDERTAKING

Section 68

READ THIS FIRST



**WHAT IS THE PURPOSE
OF THIS FORM?**

To record an undertaking by the employer to comply with a provision of the Act.

**WHO FILLS IN THIS
FORM?**

The inspector.

**WHERE DOES THIS FORM
GO?**

The employer.

INSTRUCTIONS

May be issued when:

- An agreement is concluded on amounts owed to employee.
- An employer undertakes to perform or cease acts agreed to.
- Failure to comply with the undertaking will result in a compliance order being issued.

Ref/Case no:

Enquiries:

(Delete that which is not applicable)

1. I / We (state name of employer) undertake to comply with the following—

2. Section(s) of the Act

2.1 Sectoral Determination no: Clause(s)

2.2 Other (specify)

AND / OR

3. To perform / cease the following acts:

.....
.....
.....
.....

4. Payment undertaking (specify)

.....
.....
.....

DATED THIS DAY OF 19.....

AT (PLACE)

.....
SIGNED ON BEHALF OF EMPLOYER

.....
SIGNED: DIRECTOR-GENERAL: LABOUR

WITNESSES 1.

2.