

**DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT
NOTICE 478 OF 2019**

PROMOTION OF ACCESS TO INFORMATION ACT, 2000

DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)

I, Ronald Lamola, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

DEPARTMENT OF SMALL BUSINESS DEVELOPMENT

As set out in the Schedule



MR RONALD LAMOLA, MP

MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES



small business
development

Department:
Small Business Development
REPUBLIC OF SOUTH AFRICA

**SECTION 15 REPORT: VOLUNTARY DISCLOSURE AND
AUTOMATIC AVAILABILITY OF RECORDS**

PROMOTION OF ACCESS TO INFORMATION ACT (NO 2 OF 2000)

June 2019

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website) (SECTION 15(1)(b))
FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):	
Cooperatives Act (No. 14 of 2005) Cooperatives Amendment Act (No. 06 of 2013)	Obtained from Department of Small Business Development Tel: 0861 843 384
FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):	
Publications and Information is available on the DSBD website or by request free of charge. Records available for inspection in terms of Section 15(1)(a)(i), as specified above, is available according to the fees specified on DSBD PAIA manual that is found	
FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii):	
Records available for inspection in terms of Section 15(1)(a)(i), as specified above, is available according to the criteria specified	
AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii):	
<p>Information available on the DSBD website</p> <ul style="list-style-type: none"> • Informal Traders Support • SMME Development • Cooperatives Development • Financial Assistance (Incentives) • Legislation and Business regulation • DSBD Agencies • Overview of DSBD (Leadership, Organogram) • Speeches and Media Statements • Research and Trade Statistics • Electronic copies of Publications 	<p>The information specified is available on the DSBD website: www.dsbd.gov.za or by request.</p> <p>The Information specified is available on the DSBD website: www.dsbd.gov.za or by request.</p>

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website) (SECTION 15(1)(b))
<p><u>Publications</u></p> <ul style="list-style-type: none"> • SMME development • Events • Contact Details • DSBD Values • About DSBD • Service Offered by DSBD • Media Releases • Speeches • Operating Hours • Co-operatives • Administration • Acts and Regulations • Mandate, Vision and Mission • DSBD Programmes • Leadership • Downloads • Publications • Careers • Strategic Objectives <p>List of publication available:</p> <ul style="list-style-type: none"> • Strategic Plan 2015 to 2019 • Strategic Plan 2015 – 2019 – Part 1 • Strategic Plan 2015 – 2019 – Part 2 • Service delivery improvement plan 2015 to 2018 • Annual Performance Plan 2017/2018 • Annual Performance Plan 2018-2019 • DSBD 2018/2019 Revised Procurement Plan • Annual report 2015/16 vote 31 • DSBD 2016/17 Annual Report No. 31 	<p>Publications can be obtained from:</p> <p>Mr. Clement Moaga Tell: +2712 394 5648 Email: cmoaga@dsbd.gov.za</p> <p>Postal Address Private Bag X84 Pretoria 0001</p>

DSBD Section 15 PAIA Report June 2019

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website) (SECTION 15(1)(b))
<ul style="list-style-type: none"> • DSBD 2016/17 Annual Report No. 31 Part 2 • DSBD 2017/18 Annual Report – final • 2017/18 Quarterly Performance Reports • DSBD Quarter 1 2018/19 Performance Report • Annual Review of Small Business and Cooperatives South Africa 2016 • 2017/18 Monthly Financial Report • PAIA 2 of 2000 Section 14 Manual (isiZulu, English, Venda, Xitsonga, Setswana) • DSBD Whistle Blowing Policy • National Small Business Act No. 102 of 1996 as Amended in 2003 and 2004 • 2018/19 Technical Indicator Description. • Local Economic Development Forums • Draft Regulations Cooperatives 2015 • Integrated strategy on the development and promotion of cooperatives • Co-operatives catalogue • Red tape reduction booklet • Shared economic infrastructure facility guidelines • Youth enterprise development strategy • Youth support programme • Co-operative Incentive Scheme (CIS) • Co-operatives Act 2006 • Co-operatives Amendment Act, 2013 (Act No. 06 of 2013) • Co-operatives handbook • Guidelines to Co-Ops Act • Co-operatives information leaflet 	<p>Street Address 77 Meintjies Street Sunnyside Pretoria 0002</p> <p>Soft copy versions of publications are also available on the DSBD website (http://www.dsbdd.gov.za)</p>

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<ul style="list-style-type: none"> • Launch of SEDA-FRENCH Technology Lab • Guide to the Co-Operatives Act 2005 • Local Economic Development Forums • CIS Guidelines, Checklist and Application Form • Request for Expressions of Interest for Consulting Services • The National Informal Business Upliftment Strategy (NIBUS) 	

Name:	Mr. Lindokuhle Mkhumane
Designation:	Director General
Date	2019/ ____ / ____