

**DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT
NOTICE 905 OF 2017**

PROMOTION OF ACCESS TO INFORMATION ACT, 2000

DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

DEPARTMENT OF AGRICULTURE, FORESTRY AND FISHERIES

As set out in the Schedule



**TSHILOLO MICHAEL MASUTHA, MP (ADV)
MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES**

FORM D
DEPARTMENT OF AGRICULTURE, FORESTRY AND FISHERIES
AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS
(Section 15 of the Promotion of Access to Information Act, 2000 (Act 2 of 2000))
[Regulation 5A]

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1) (a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website) (SECTION 15(1) (b))
FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i)	
1. All DAFF Acts Agriculture	Website of DAFF at www.daff.gov.za
2. Plant Breeders Rights Act, 1976 <ul style="list-style-type: none"> • Inspection of the Register of the Plant Breeders' Rights 	Free of charge at the Office of the Registrar of the Plant Breeders Rights Act at telephone number (012) 319-6096 or e-mail ElnaDB@daff.gov.za , Address: Harvest House 255, 30 Hamilton Street
3. Plant Improvement Act, 1976 <ul style="list-style-type: none"> • Inspection of a document submitted to the Registrar in terms of the Plant Improvement Act, 1976 • Application for a copy of a document submitted to the registrar in terms of the Plant Improvement Act, 1976 	Access can be obtained upon payment of the prescribed fee, through enquiry to the Registrar of the Plant Improvement Act, 1976 at JoanS@daff.gov.za or tel. nr (012) 319-6034 Access can be obtained upon payment of the prescribed fee, through enquiry to the Registrar of the Plant Improvement Act, 1976, at JoanS@daff.gov.za or tel. nr. (012) 319-6034
4. Animal Improvement Act, 1998 (Act No. 52 of 1998) <ul style="list-style-type: none"> • Registration of semen collectors, inseminators, embryo collectors, embryo transferors import agents, reproduction centres, donor animals, animal breeders' societies and registering authorities which have been registered and approved as such. Fees for this service are annually gazetted • List of all breeds registered in terms of the above mentioned Act, at payment of the prescribed fee 	Can be obtained through written or telephonic request to the Director: Animal Production at e-mail JoelM@daff.gov.za or tel. nr. (012) 319-7597 Can be obtained through written or telephonic request to the Director: Animal Production at e-mail JoelM@daff.gov.za or tel. nr. (012) 319-7597
5. Genetically Modified Organisms Act, 1997 (Act No. 15 of 1997) <ul style="list-style-type: none"> • Permit application forms • Executive Council minutes • Permit registers • Standard operating procedure with regard to regulation 4 of the GMO act • Standard Operating Procedures with regard to regulation 2920 of the GMO Act • Policy on GMO consignment in transit 	Can be obtained through the departmental website www.daff.gov.za/Branches/Agricultural Production-Health and Food Safety/Genetic Resources/Biosafety or through enquiry to the Registrar of the GMO Act (012) 319-6382

<ul style="list-style-type: none"> • Policy on extension of permits • List of GMO events currently approved in South Africa • Laboratories registered in terms of the GMO Act for issuance of the GMO status certificates 	
<p>6. Agricultural Pests Act, 1983 (Act No. 36 of 1983)</p> <ul style="list-style-type: none"> • Issuing of import permits for plants, plant products and other regulated articles in terms of the Agricultural Pests Act 	<p>Information can be accessed by clients/importers via the email PlantHealthPermits@daff.gov.za; Tel (012) 319-6102/6130/6396/6207 or Fax: (012) 319 6370.</p> <p>Fees are applicable</p>
<p>7. Animal Diseases Act, 1984 (Act No. 35 of 1984) and Meat Safety Act (Act No. 40 of 2000)</p> <ul style="list-style-type: none"> • Issuing of Veterinary Imports Permits in terms of the above mentioned two Acts) 	<p>Information can be assessed by clients/importers via the email: VetPermits@daff.gov.za; Tel (012) 319 7514/7476/7461/7633/7503/7632/7406/7500 or Fax: (012) 329 8292</p> <p>Fees are applicable</p>
FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii)	
Annual Report on Commercial Timber Resources and Primary Roundwood Processing in South Africa	Resource Centre Forestry, Hamilton Street 110, Room 414
Plant Breeders Rights Act, 1976 Plant Breeders' Rights Distinctness, Uniformity and Stability (DUS) reports	Can be obtained by other countries' PBR Authorities from the Office of the Registrar upon payment of the prescribed fee, through enquiry to the Registrar: PBR Act. Contact number (012) 319 6096 or e-mail at ElnaDB@daff.gov.za
FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii)	
Information on Info Parks and Publications of DAFF which are respectively free of charge and those that can be bought but are available from the Agricultural Resources Centre: Directorate: Knowledge and Information Management tel. nr. (012) 319-7141/7085 Sheila Flockton or on the DAFF website www.daff.gov.za	
<p>Plant Breeders' Rights Act. 1976</p> <p>A copy of particulars in the register of a document submitted to the Registrar in connection with an application for the grant of a plant breeder's right (PBR)</p>	Can be obtained through written or telephonic request or e-mail correspondence from the Office of the Registrar of the PBR Act. Contact number (012) 319-6906 or e-mail at ElnaDB@daff.gov.za . Hard copy obtainable upon payment of prescribed fees
AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii)	
Annual report of DAFF	DAFF website
Policy for managing locust outbreaks	DAFF website or by request to lkalafengK@daff.gov.za (012) 309 5722/23

<p>Policy for managing Red Billed Quelea outbreaks</p> <p>The following data pertaining to the potential, state of use of natural agricultural resources:</p> <ol style="list-style-type: none"> Grazing capacity 1993 Land capability 2002 Gully erosion 2011 Field crop boundaries 2015 <p>Status of applications lodged in terms of Subdivision of Agricultural Land Act (Act 70 of 1970) [SALA]</p> <p>Application Forms and Application Types:</p> <ol style="list-style-type: none"> LA 7/700 (Subdivision) LA 7/101 (Undivided shares) AGR 01/004 (Long Terms Lease, Servitude, Sectional Title, Habitation and Share Block Scheme) LEB 7/105 (Establish or enlarge area of jurisdiction) <p>Conservation of Agricultural Resources Act No. 43 (Act 43 of 1983) [CARA]</p> <ol style="list-style-type: none"> CARA Control Measures Application to burn veld and graze burnt veld Application to cultivate virgin soil 	<p>E-mail to the Director of Climate Change and Disaster Management ikalafengK@daff.gov.za or tel nr. (012) 309 5722/23</p> <p>Can be accessed by clients from the AGIS website at http://www.agis.agric.za</p> <p>Can be accessed by clients via the helpdesk: e-mail ThokoB@daff.gov.za; (012) 319-7634 Fax 012 329-5938 or via the website at http://www.agis.agric.za/agriland</p> <p>Can be accessed on the Departmental website at: http://www.daff.gov.za/daffweb3/Branches/Forestry-Natural-Resources-Management/LUSM/Documents</p>
<p>Plant Breeders' Right Act. 1976</p> <ul style="list-style-type: none"> - Plant Variety Journals which include: <ul style="list-style-type: none"> • List of approved and rejected PBR's • List of transfers of PBR's • List of denominations, including alterations thereof • List of surrenders of PBR's • List of withdrawals PBR's • List of applicants and agents - Variety description in terms of a variety examined, including coloured illustrations thereof 	<p>PVJs can be obtained from the DAFF website www.daff.gov.za/BRANCHES/APHFS/Genetic-Resources/Plant Breeders' Rights</p> <p>Can be obtained through written or telephonic request or e-mail correspondence from the Office of the Registrar of the PBR Act. Contact number (012) 319-6906 or e-mail at ElnaDB@daff.gov.za. Hard copy obtainable upon payment of prescribed fees</p>
<p>Forestry</p> <p>From the body free of charge-</p> <ul style="list-style-type: none"> • State of the Forests (SOF) • Forest Sector Broad Based Black Economic Empowerment Charter • White paper on Sustainable Forest Development in SA • Policy regarding access to State Forests • Compliance and Enforcement Policy • The Participatory Forestry Management Policy and Strategy, 2004 • Policy on the formation of Umbrella Fire 	<p>Most of these documents are available on the Departmental Website: www.daff.gov.za Hard copies are obtainable from the National Office: Forestry and Natural Resources Management Branch to the National Forestry Office at e-mail: LihleM@daff.gov.za</p> <p>Forestry books and journals are also accessible from the Departmental Library Resource Centre. There is limited access to certain material archived in the electronic resource centre linked to the website: http://www.daff.gov.za/daffweb3/Resource-Centre</p>

Protection Associates

- Policy on exemptions from the duty to prepare and maintain firebreaks in terms of section 14 of the National Veld and Forest Fire Act
- Policy Principles and Guidelines for Control of Development Affecting Natural Resources
- Woodland Strategy Framework, June 2005
- Urban Greening Strategy, 2005
- List of Principle Criteria, Indicators & Standards (guidelines for Sustainable Forest Management)
- User guide to the Forest Sector Board-Based Black Economic Empowerment Charter
- List of protected trees species under the National Forests Act, 1998 (Act No. 84 of 1998)
- List of particular trees and particular groups of trees "Champion Trees" under section 12(1) and (B) of the National Forests Act, 1998 (Act No. 84 of 1998)
- Genesis Report Part I The contribution, costs and development opportunities of the Forests, Timbers, Pulp and Paper Industries
- Genesis Report Part II South African Forestry Industry Market Analysis 2005
- Fire Protection Association Annual Report 2009/2010
- Forestry Indaba Report 2009 (Proceedings)
- The revised veldfire risk classification (veldfire risk assessment map) of South Africa, 2010
- Key Issues Paper on Forest Enterprise Development (FED), January 2005
- A Strategy Framework to support Forest Enterprise Development (FED) in South Africa, August 2005
- South African Forestry Industry Market Analysis, 2005
- Report on the Assessment of the Gauteng Firewood Market and the Origin of Protected Tree Firewood Products sold, 2007
- Eastern Cape Forest Sector Profile
- Forestry Books and Journals
- Forestry and Fire awareness materials
- Forestry maps
- Key Issues on Forestry Enterprise Development (FED) January, 2005
- Historical review of the Forestry Development in South Africa
- Study of supply and demand of Industrial Roundwood in South Africa
- Study and supply of softwood sawlog and sawn timber in South Africa

<ul style="list-style-type: none"> • Logging reference 1, 2, 3 • Charcoal production, forestry and sub-sector studies • Forest Mushroom Sector Analysis • National, Forest Sector Research and Development Strategy • Green Heritage (Trees Forests and Woodlands of South Africa) • Integrated National Forest Protection Strategy 	
Fisheries Management	
<ul style="list-style-type: none"> • Chief Directorate: Aquaculture & Economic Development: <ul style="list-style-type: none"> - Marine permit application forms and requirements - Aquaculture guidelines • Chief Directorate: Monitoring, Control & surveillance: <ul style="list-style-type: none"> - Standard Operating Procedures for Honorary Marine Conservation Inspectors • Chief Directorate: Marine Resource Management: <ul style="list-style-type: none"> - Records of Decision (Fishing Rights Allocation Processes) - Summaries or General Published Reasons (GPR) - Registers - Permit Application forms and requirements - Permit conditions - Summaries of TAC and TAE per sector - Transfer of Fishing Right application forms and requirements - Performance review sector policies - Score sheets - Sector specific policy 	<p>For records of Fisheries Management Zugerag@daff.gov.za tel. nr. (021) 402-3443 or fax 086 572 9161 can be contacted to gain access to these services. In certain instances these documents are available free of charge on the Departmental website.</p>
<ul style="list-style-type: none"> - General policy on Allocation and Management of Fishing Right fees • Chief Directorate: Fisheries Research & Development: <ul style="list-style-type: none"> - Scientific Working Group documents and reports that do not relate to the current year's TAC/TAE recommendation - Published scientific papers and reports • Other: <ul style="list-style-type: none"> - Strategic Plans - Recreational fishing brochure - State of South Africa's Marine Resources - Annual Report MLRF - Financial statements - Human resource data - MLRA and Regulations - A guide to the small scale fisheries sector (4 coastal languages) - List of recognised small scale fishers in South Africa 	

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| <ul style="list-style-type: none">- Government Gazette in respect of fees (e.g.: permit, levy and licences)- Government gazette in respect of Grant of Right fees | |
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