

DEPARTMENT OF INTERNATIONAL RELATIONS AND COOPERATIONS**NO. 1320****28 OCTOBER 2016**

It is hereby published for general information that the Minister of International Relations and Cooperation has in terms of section 5(3) of the Diplomatic Immunities and Privileges Act, 2001 (Act No. 37 of 2001), recognised the African Commission on Nuclear Energy (AFCONE) for the purposes of granting immunities and privileges as provided for in the Host Agreement between the Government of the Republic of South Africa and the African Union on the Establishment of the Headquarters of the African Commission on Nuclear Energy (AFCONE) dated 4 November 2015 and set out in the Schedule hereto.



MINISTER'S MINUTE

In accordance with the powers vested in me by section 5(3) of the Diplomatic Immunities and Privileges Act, 2001 (Act No. 37 of 2001), I hereby recognise the African Commission on Nuclear Energy (AFCONE) for the purposes of granting immunities and privileges.

In accordance with section 7(1) of the said Act, the immunities and privileges to be accorded to the African Commission on Nuclear Energy (AFCONE) are provided for in the Host Agreement between the Government of the Republic of South Africa and the African Union on the Establishment of the Headquarters of the African Nuclear Energy in the Republic of South Africa dated 4 November 2015.

A handwritten signature in black ink, appearing to read 'Maite Nkoana-Mashabane', is written over a horizontal line.

Ms Maite Nkoana-Mashabane

Minister of International Relations and Cooperation

Date: 18/10/2016

HOST AGREEMENT

BETWEEN

THE AFRICAN UNION

AND

**THE GOVERNMENT OF THE
REPUBLIC OF SOUTH AFRICA**

**ON THE ESTABLISHMENT OF
THE HEADQUARTERS OF THE
AFRICAN COMMISSION ON NUCLEAR
ENERGY (AFCONE)**

IN THE REPUBLIC OF SOUTH AFRICA

PREAMBLE

The African Union and the Government of the Republic of South Africa (hereinafter jointly referred to as "the Parties" and in the singular as "a Party");

MINDFUL OF the objectives and principles enshrined in the Constitutive Act of the African Union;

WHEREAS the African Nuclear-Weapon-Free Zone Treaty (Pelindaba Treaty) establishing the African Commission on Nuclear Energy (AFCONE) entered into force on 15 July 2009;

DETERMINED to fully implement the decisions, policy ad instruments adopted by the African Union in this field;

CONVINCED that the African Nuclear Weapon Free Zone is an important step towards strengthening the non- proliferation regime, promoting cooperation in the peaceful use of nuclear energy, promoting general and complete disarmament and enhancing regional and international peace and security;

RECOGNIZING the importance of AFCONE and convinced that it will play a pivotal role in translating into concrete actions the commitments and obligations of African Union Member States under regional and international instruments;

AND WHEREAS the seat of the headquarters of AFCONE shall be The Republic of South Africa, as endorsed, pursuant to Article 14 (1) of the Treaty, by the First Conference of States Parties to the Treaty; held on 4 November 2010; in Addis Ababa, Ethiopia;

AND WHEREAS the Government of the Republic of South Africa is willing to conclude a host agreement with the African Union with a view to providing AFCONE with juridical personality for the smooth running of its operations;

AND WHEREAS the Government of the Republic of South Africa is willing to host the Headquarters of AFCONE and to grant it and its staff and experts such immunities and privileges as is necessary for its functioning;

NOW, THEREFORE, the Parties, have agreed as follows:

ARTICLE 1 DEFINITIONS

For the purpose of this Host Agreement, the following terms and expressions shall have, unless the context otherwise requires, the following meanings:

- (a) **"Appropriate Authorities"** means such national or other authorities in the Republic of South Africa as may be responsible in the context and in accordance with the laws and customs applicable in the Republic of South Africa;
- (b) **"AU"** means the African Union established by the Constitutive Act of the African Union which entered into force on 26 May 2001;
- (c) **"AFCONE"** means the African Commission on Nuclear Energy, established by the Treaty;
- (d) **"Chairperson"** means the Chairperson of the Commission;
- (e) **"Commission"** means the Commission of the African Union;
- (f) **"Department of International Relations and Cooperation"** means the Department of International Relations and Cooperation of the Government of the Republic of South Africa;
- (g) **"Executive Secretary"** means the Executive Secretary of AFCONE;
- (h) **"Experts"** means persons, other than Officials, appointed to perform specific tasks on behalf of AFCONE or to undertake missions or special projects on behalf of AFCONE;
- (i) **"Government"** means the Government of the Republic of South Africa;
- (j) **"Members"** means Elected Members of AFCONE;
- (k) **"Member of a family"** means the spouse, any dependent child under the age of 18 years, any other dependent family member officially recognized as such by the African Union and the spouse or life partner officially recognized as such by the African Union,
- (l) **"Officials"** means members of staff of AFCONE, with the exception of those persons who are recruited locally and assigned to hourly rates;

- (m) **"Premises"** means all the offices, sub-offices, field offices, installations and facilities made available to be occupied, or used by AFCONE;
- (n) **"South Africa"** means the Republic of South Africa and its territory.
- (o) **"Treaty"** means the African Nuclear-Weapons-Free Zone Treaty.

ARTICLE 2

LEGAL PERSONALITY

- (1) The Headquarters of AFCONE is hereby established in South Africa and it shall be vested with juridical personality.
- (2) The Government recognizes the legal personality of AFCONE for the purposes of:
 - (a) entering into contracts;
 - (b) acquiring and disposing of movable and immovable property; and
 - (c) receiving and instituting legal proceedings subject to the provisions of Article 6 hereunder.
- (3) For the purposes of this Agreement, the Executive Secretary, or his or her duly designated representative shall represent AFCONE.
- (4) All official business between the Government and AFCONE shall be conducted through the Department of International Relations and Cooperation or such other Government Departments as may be agreed upon between the Government and AFCONE.

ARTICLE 3

PREMISES AND FACILITIES

- (1) Pending the provision of a permanent structure, the Government shall make a financial contribution for the provision of a secure suitable office space adequately furnished and equipped to serve as temporary Premises and Headquarters for AFCONE in South Africa and for the purpose of assisting AFCONE to carry out its functions in accordance with the provisions of this Agreement. The office space, its furniture and equipment should be in line

with the Criteria for Hosting AU Organs, in accordance with the specifications of the African Union as agreed to by the Government, and as detailed in Annexure A hereto, which shall form an integral part of this Agreement. The Parties understand that this is a temporary arrangement as the South African Government is committed to in due course provide permanent premises for AFCONE and all other AU organs and institutions hosted by South Africa. The Parties further understand that should the establishment of AFCONE be extended in future to provide for more staff to be employed, the Government will provide additional financial resources as agreed upon with AFCONE.

- (2) It is agreed that for the purpose of sub-Article (1) above, the Government shall make a total financial contribution for the sum of R1 696 254-00 (One Million Six Hundred and Ninety Six Thousand Two Hundred and Fifty Four Rands) ("the amount"). This amount constitutes the total amount of the financial obligation that the Government shall make towards the initial establishment of temporary Premises for AFCONE. The amount shall be deposited in an AFCONE account, the details of which shall be officially notified to Government through the diplomatic channel.
- (3) Subject to sub-Article (1), any requirement by AFCONE that falls outside the specifications of Annexure A or that would have additional financial implications beyond that amount shall be for the account of AFCONE.
- (4) The Government agrees, in addition to the financial contribution committed in sub-Article (2) above, the Government shall make an annual contribution towards the leasing costs of the office space rented by AFCONE to the amount of R832 128-00 (Eight Hundred and Thirty Two Thousand One Hundred and Twenty Eight Rands) which will increase annually as agreed by the Government in line with the market related escalation in the rental.
- (5) AFCONE shall be responsible for the procurement of the premises (office space, furnishings and equipment) as specified in sub-Article (1) above. The process of procurement shall be completed by 31 March 2016. In this respect AFCONE shall be responsible for signing the required lease agreement(s) and other service level agreements in order to secure the Premises, furnishings and equipment. AFCONE as the contracting party to the said agreements shall be responsible for the obligations, financial and otherwise as specified in those agreements, including the maintenance of the premises, as well as the maintenance, replacement and upgrading of furniture and equipment, and the provision of all services required for the optimal utilization and operation of the Premises.

- (6) AFCONE shall do its utmost to ensure that the deadline agreed to in sub-Article (5) above, is complied with. Only in exceptional circumstances and upon agreement, may the deadline be extended, provided that the extension of the deadline shall not have additional budgetary implications for the Government. Any modification that AFCONE or the AU may wish to make to the building that AFCONE will use as its temporary headquarters in South Africa, shall be agreed upon with the other contracting party prior to such modifications and shall be for the account of AFCONE.
- (7) AFCONE shall maintain accounting books, records, documents and other evidence relating to this Agreement, adequate to show, without limitation, all costs incurred under this Agreement, the receipt and use of goods and services acquired under the Agreement, the nature and extent of solicitations of prospective suppliers of goods and services acquired and the basis of award of contracts and purchase orders.
- (8) Within six (6) months after the payment of the amount referred to in sub-Article (1) above, AFCONE shall provide to the Government a detailed set of interim financial reports followed by a final set of accounts showing the actual costs incurred by AFCONE in establishing its headquarters as provided for in this Agreement.
- (9) An audit of the funds provided under this Agreement shall be conducted for each fiscal year. The audit shall determine whether the receipt and expenditure of the funds provided under this Agreement have been done in accordance with generally accepted accounting principles.
- (10) AFCONE shall, on the basis of this set of accounts, refund to the Government any funds unspent from the amount advanced by the Government, to a bank account to be notified by the Government to AFCONE through the diplomatic channel.

ARTICLE 4

PUBLIC UTILITY SERVICES

- (1) The Government undertakes to assist AFCONE, as far as possible, in obtaining and making available, where applicable, water, electricity, telephone, fax, internet and other facilities at rates or charges not less favourable than those charged to comparable consumers or users, and in the case of interruption or threatened interruption of service, to give, as far as within its powers, the same priority to the needs of AFCONE as to other international organizations.
- (2) Without prejudice to the provisions of international law and the terms of this Agreement, AFCONE shall endeavour to prevent its offices from being used

as a refuge by persons who may be seeking to enter the offices to avoid arrest, extradition or receipt of legal process under any law of the Republic of South Africa.

- (3) The Government shall accord to AFCONE the same protection given to other International Organizations operating in the Republic of South Africa.
- (4) AFCONE shall be entitled to display the AFCONE and AU flags and/or emblems at or on the premises, its official vehicles and as otherwise agreed between AFCONE and the Government.
- (5) The Government shall provide security to AFCONE on the same basis as is provided to other international organizations and diplomatic missions in accordance with the Vienna Convention on Diplomatic Relations, 1961.

ARTICLE 5

INVIOABILITY OF THE PREMISES, PROPERTY, ASSETS AND TRANSACTIONS

The Premises shall be inviolable. The property, funds and assets of AFCONE, wherever situated in South Africa and by whomsoever held on behalf of AFCONE, shall be immune from search, requisition, confiscation, expropriation and any other form of interference whether by executive, administrative, judicial or legislative action.

ARTICLE 6

IMMUNITY OF PROPERTY, FUNDS AND ASSETS

- (1) AFCONE, its property, funds and assets, wherever located within South Africa and by whomsoever held for use by AFCONE, shall be immune from legal process, except in so far as in any particular case the Executive Secretary has expressly waived its immunity; it being understood, however, that this waiver shall not extend to any measure of execution.
- (2) Government officials, therefore, whether administrative, military or police shall not enter the Premises of AFCONE to perform any duties therein except with the knowledge and consent of the Executive Secretary or his or her representative.
- (3) In the event of natural disaster, fire or any other emergency, constituting an

immediate threat to human life, the consent of the Executive Secretary is presumed.

ARTICLE 7

INVIOABILITY OF AFCONE'S ARCHIVES

The archives of AFCONE, including all the papers, documents, correspondence, books, films, tapes, registers, databases and computerized documentation belonging to and held by it, shall be inviolable, wherever located within South Africa.

ARTICLE 8

FACILITIES IN RESPECT OF COMMUNICATIONS

- (1) AFCONE shall enjoy, in respect of its official communications, treatment no less favorable than that accorded by the Government to other international organizations in matters of cablegrams, telephotos, telephone, telegraph, telex, telefax and other communications. In particular, AFCONE shall enjoy treatment not less favorable than that accorded by the Government in matters of priorities, tariffs and charges on mail to other International Organizations.
- (2) The official communications and correspondence of AFCONE shall be inviolable and shall not be subject to any censorship.
- (3) AFCONE shall have the right to use codes and to dispatch and receive correspondence and other materials by courier or in sealed bags, which shall have the same privileges and immunities as diplomatic couriers and bags.
- (4) AFCONE shall have the right to erect and operate on the Premises radio and other telecommunications equipment and to use mobile and internet equipment, on AU registered frequencies which have been agreed to by the Government and on frequencies allocated by the Government, between the Premises in South Africa, and with other offices of the AU, in particular with the Headquarters of the AU; provided that this right shall not, without the consent of the Government extend to point-to-point radio communication between fixed points in South Africa where a suitable terrestrial telephone infrastructure already exists, and provided further that such radio and other telecommunications equipment shall be licensed at the prescribed license fees and meet internationally accepted standards as determined by the relevant Government authorities. It is further provided that the frequencies on which any station may be operated shall be duly communicated by the South Africa telecommunication authorities to the

International Frequency Registration Board.

ARTICLE 9

EXEMPTION FROM TAXATION, CUSTOMS DUTIES, PROHIBITIONS OR RESTRICTIONS ON IMPORTS AND EXPORTS

- (1) With respect to all official activities, AFCONE, its assets, income and other property in South Africa shall be:
 - (a) exempt from all direct taxes, it being understood, however, that AFCONE will not claim exemption from taxes which are, in fact, no more than charges for public utility services;
 - (b) exempt from customs duties and prohibitions and restrictions on imports and exports in respect of articles imported or exported by AFCONE for its official use, it being understood, however, that articles imported under such exemption will not be sold in South Africa except under conditions agreed upon with the Government and being not less favourable than those extended to other intergovernmental or international organizations;
 - (c) exempt from duties and prohibitions and restrictions on imports and exports in respect of its publications.
- (2) While AFCONE agrees that it will not, as a general rule, claim exemption from excise duties and from taxes on the sale of movable and immovable property which form a part of the price to be paid, the Government agrees that when AFCONE is making important purchases of property for official use and which purchase attracts duties and taxes it will, whenever possible, make appropriate administrative arrangements for the remission or return of the amount of duty or tax concerned.
- (3) Notwithstanding the provisions of this Article, AFCONE shall, in respect of any specific activity regulated by South African legislation on a national, regional and/or local level and which does not fall within the ambit of sub-Articles (1) and (2) of this Article, comply with the provisions of such legislation and consult with the Appropriate Authorities pertaining to such activity and legislation.

ARTICLE 10
IMMUNITIES AND PRIVILEGES OF THE ELECTED MEMBERS, THE
EXECUTIVE SECRETARY AND OFFICIALS OF AFCONE

- (1) AFCONE may engage such Officials, as it may deem necessary, for the effective discharge of its functions. It will in doing so specify the categories of officials to which the provisions of this Article shall apply. AFCONE shall inform the Government of the names and categories of all Officials present in the Republic of South Africa at the time of the entry into force of this Agreement. Thereafter, AFCONE shall, before the arrival of Officials in the Republic of South Africa, notify the Government of the names of Officials, to facilitate implementation by the Government of the provisions of this Article. Such a list of names and categories shall be timeously revised as may be necessary.
- (2) Officials, whether locally or internationally recruited, shall be subject to AU Staff Rules and Regulations.
- (3) Officials shall be:
 - (a) immune from legal process in respect of words spoken or written and all acts performed by them in their official capacity;
 - (b) immune from personal arrest or detention for all acts performed by them in their official capacity;
 - (c) exempt from taxation in respect of salaries and emoluments paid to them by AFCONE; subject to the provisions of sub-Article (5) of this Article.
 - (d) immune from national service obligations;
 - (e) immune, together with members of their family, from immigration restrictions and alien registration;
 - (f) accorded the same privileges in respect of exchange facilities as are accorded to officials of comparable rank of diplomatic missions;
 - (g) given, together with members of their family, the same repatriation facilities in time of international crisis as officials of comparable rank of diplomatic missions;

- (h) permitted free movement to, within or from South Africa to the extent necessary for carrying out their mandate for and on behalf of AFCONE and for the purpose of their official communications, to use codes and receive papers and correspondence by courier or sealed in bags;
- (i) accorded the same immunities and facilities, including immunity from inspection and seizure of their official baggage, as are accorded to officials of comparable rank in diplomatic missions;
- (j) accorded the right to import for personal use, free of duty or other levies, prohibitions and restrictions on imports at the time of first taking up their post and within a period of six (6) months:
 - (i) their furniture and personal effects;
 - (ii) one (1) motor vehicle, and in the case of officials accompanied by members of their family, two (2) motor vehicles.
- (4) Articles imported under such exemptions will not be sold in South Africa except under conditions agreed upon with the Government and in any case not being less favorable than those extended to officials of comparable ranks of other international organizations in South Africa.
- (5) Notwithstanding the provisions of sub-Article (3) of this Article, Officials who are South African citizens or permanent residents shall be entitled only to immunities set out in sub-Article 3 (a) to (c) of this Article. With respect to the exemption from taxation on salaries and emoluments provided for in sub-Article 3 (c) of this Article, it is agreed that the administrative modalities for the tax exemptions for South African nationals and permanent residents shall be determined by the Parties.
- (6) Other privileges will be accorded to the officials commensurate with the privileges accorded to comparable ranks of other international organizations in South Africa.
- (7) The African Union Diplomatic Passport and Laissez-Passer shall be recognized and accepted in South Africa as a valid travel document.
- (8) In addition to the privileges and immunities specified in sub-Article (3) of this Article, the Executive Secretary shall enjoy in respect of him or herself and members of his or her family the privileges and immunities, exemptions and facilities as are normally accorded to diplomatic envoys, in terms of relevant public international law and South African law, unless the Executive Secretary

is a South African national or permanent resident in which case the provisions of Article 10(5) shall apply.

ARTICLE 11

EXPERTS ON MISSIONS

- (1) Experts (other than Officials coming within the scope of Article 10) performing missions for AFCONE shall be accorded the following immunities and privileges as are necessary for the independent exercise of their functions during the period of their mission, including time spent on journeys in connection with their mission. In particular they shall:
 - (a) be immune from personal arrest or detention and from seizure of their personal baggage;
 - (b) enjoy inviolability for all papers and documents, including computerized documentation;
 - (c) be accorded the same facilities in respect of currency or exchange restrictions as are accorded to representatives of foreign governments on temporary official missions;
 - (d) be accorded the same protection and repatriation facilities with respect to themselves, their spouses and relatives dependent on and living with them as are accorded in time of international crisis or national emergencies to diplomatic envoys;
 - (e) be immune from legal process in respect of words spoken or written and all acts performed by them in their official capacity.
 - (f) for the purpose of their communication with AFCONE, have the right to use codes and to receive papers or correspondence by courier or in sealed bags; and
 - (g) enjoy the same immunities and facilities in respect of their personal baggage as are accorded to diplomatic envoys.
- (2) Visas for persons referred to in sub-Article (1) of this Article, when required, shall be issued as soon as possible, provided however that the provisions of the said sub-Article (1) shall not imply exemption from the obligation to produce

reasonable evidence to establish that persons claiming the rights granted under sub-Article (1) are included in the categories specified therein, nor from the application of quarantine and health regulations.

ARTICLE 12 WAIVER OF IMMUNITY

- (1) Privileges and immunities are granted to Officials and Experts in the interests of AFCONE to safeguard the independent exercise of the functions of such Officials and Experts in connection with their activities for AFCONE. Such privileges and immunities are not for the personal benefit of the individuals concerned. Accordingly, the Executive Secretary of AFCONE may waive the immunity of any of the Officials and Experts where, in his or her opinion, the immunity would impede the course of justice and it can be waived without prejudice to the interests of AFCONE.
- (2) Privileges and immunities are granted to the Members and the Executive Secretary in the interests of AFCONE and to safeguard the independent exercise of their functions in connection with AFCONE. Such privileges and immunities are not for the personal benefit of the individuals concerned. Accordingly, the Conference of States Parties to the Treaty may waive the immunities of a Member or the Executive Secretary in accordance with its Rules of Procedure where the interest of justice so requires.
- (3) AFCONE shall co-operate at all times with the Appropriate Authorities of the Government to facilitate the proper administration of justice, secure the observance of the laws of South Africa and prevent the occurrence of any abuse in connection with the immunities and privileges granted to the Members, Executive Secretary, the Officials and Experts.

ARTICLE 13 IDENTIFICATION

- (1) The Government shall, at the request of the Executive Secretary, accredit and issue to each Official, as soon as possible after such Official is assigned to AFCONE, the appropriate certificates of identity.
- (2) All Officials shall be required to present, but not to surrender, their certificates of identity upon demand of an authorized official of the Government.

- (3) AFCONE shall, upon termination of employment or reassignment of AFCONE Officials, ensure that their certificates of identity are returned promptly to the Government.

ARTICLE 14 DECEASED OFFICIALS OF AFCONE

- (1) The Executive Secretary, shall have the right to take charge of and remove the remains of an Official who dies in South Africa, in accordance with the applicable AU procedures, it being understood that in the exercise of this right due consideration shall be taken of the relevant domestic law in force in South Africa.
- (2) The Executive Secretary shall also have the right to remove from South Africa the personal property of the deceased Official. The Government shall not levy national, regional or municipal estate, succession or inheritance duties and duties on transfers on movable property, the presence of which was due solely to the presence in South Africa of the deceased as an Official.

ARTICLE 15 SETTLEMENT OF DISPUTES

- (1) Any dispute between the AU or AFCONE and the Government arising out of or relating to this Agreement shall be settled amicably by negotiation or other agreed mode of settlement, failing which such dispute shall be submitted to arbitration at the request of either Party. Each Party shall appoint one arbitrator, and the two arbitrators so appointed shall appoint a third, who shall be the Chairperson. If within thirty (30) days of the request for arbitration either Party has not appointed an arbitrator, or if within fifteen (15) days of the appointment of two (2) arbitrators, the third arbitrator has not been appointed, either Party may request the President of the African Court of Justice and Human Rights or, pending its establishment, the Chairperson of the Commission to make the necessary appointments. All decisions of the arbitrators shall require a vote of two of them and shall be binding on the Parties.
- (2) The arbitrators shall determine the procedure of the arbitration, and expenses of the arbitration shall be borne by the Parties as assessed by the arbitrators.

The arbitral award shall contain a statement of the reasons on which it is based and shall be accepted by the Parties as the final adjudication of the dispute.

ARTICLE 16
ENTRY INTO FORCE, AMENDMENT AND TERMINATION

- (1) This Agreement shall enter into force on the date of signature thereof by the duly authorized representatives of the Government and the AU and shall remain in force unless terminated by either Party in accordance with the provisions of sub- Article (3) of this article.
- (2) This Agreement may be amended by mutual consent at any time at the request in writing of either the Government or the AU.
- (3) The Agreement may be terminated by either Party, giving six (6) months' written notice in advance to the other Party, through the diplomatic channel, of its intention to terminate this Agreement. The termination of the Agreement shall not affect the rights and duties accruing to the Parties by virtue of the application of this Agreement prior to its termination.

IN WITNESS WHEREOF the undersigned, being duly authorized thereto, have on behalf of the Parties signed this Agreement in two originals in the English language, both texts being equally authentic.

DONE at Addis Ababa on this 4th day of November 2015.



FOR THE AFRICAN UNION



**FOR THE GOVERNMENT OF THE
REPUBLIC OF SOUTH AFRICA**

AFCONC OFFICE EQUIPMENT

EXECUTIVE SECRETARY (P6)		DESCRIPTION	Rate per item		Total Rate	(excluding VAT)	(excluding VAT)		
		Office Book Case Cabinets with lockable glass doors - Fire resistant	2	R	4 000,00	R	8 000,00	R	21 020,00
Bookshelf		Oval boardroom table - 8 seater	2	R	2 800,00	R	5 600,00	R	15 850,00
Meeting Table			1	R	5 000,00	R	5 000,00	R	6 114,00
Workstation with Grid		Executive Leather Chair	1	R	3 500,00	R	3 500,00	R	5 000,00
HP L1908w Flat Screen Monitor			1	R	2 000,00	R	2 000,00	R	1 999,00
Hp Compaq Dc7900 Desktop Pc			1	R	6 100,00	R	6 100,00	R	8 800,00
Printers HP Color Laser			1	R	6 000,00	R	6 000,00	R	6 999,00
HP Notebook			1	R	15 000,00	R	15 000,00	R	9 999,00
Cisco IP Phone CP 7911 G Phone Instrument			1	R	3 000,00	R	3 000,00	R	4 500,00
Visitors Fabric Chair			8	R	1 000,00	R	8 000,00	R	16 000,00
Lamp			2	R	500,00	R	1 000,00	R	6 300,00
Wooden Coffee Table			1	R	3 100,00	R	3 100,00	R	6 600,00
2 Seater Leather Couch			1	R	11 000,00	R	11 000,00	R	18 240,00
Side table			1	R	2 000,00	R	2 000,00	R	4 200,00
Armchair			2	R	2 500,00	R	5 000,00	R	10 000,00
Dustbin			1	R	100,00	R	100,00	R	150,00
LCD TV 32inch			1	R	8 000,00	R	8 000,00	R	3 500,00
DVD/VCR			1	R	2 100,00	R	2 100,00	R	2 000,00
SUB-TOTAL						R	94 500,00	R	147 271,00

Senior Political Officers X3 (P4/5)

Cisco IP Phone CP 7961 G Phone Instrument	3	R	3 000,00	R	9 000,00	R	4 500,00	R	13 500,00
HP L1908w Flat Screen Monitor	3	R	2 000,00	R	6 000,00	R	1 999,00	R	5 997,00
Hp Compaq Dc7900 Desktop Pc	3	R	6 100,00	R	18 300,00	R	8 800,00	R	26 400,00
Printers HP Color Laser	3	R	6 000,00	R	18 000,00	R	6 999,00	R	20 997,00
Workstation with Grid	3	R	4 200,00	R	12 600,00	R	6 114,00	R	18 342,00
Visitors Fabric Chair	6	R	1 000,00	R	6 000,00	R	2 000,00	R	12 000,00

Swivel Fabric Chair			3	R 3 500,00	R 10 500,00	R 3 662,00	R 10 986,00
Bookshelf	Office Book Case Cabinets with lockable glass doors - Fire resistant		6	R 4 000,00	R 24 000,00	R 10 510,00	R 63 060,00
Meeting Table	Oval boardroom table - 8 seater		3	R 2 800,00	R 8 400,00	R 7 925,00	R 23 775,00
Dustbin			3	R 100,00	R 300,00	R 150,00	R 450,00
SUB-TOTAL					R 113 100,00		R 195 507,00
Chauffeur / Messenger / Security GSB5&7							
Workstation Table			4	R 2 500,00	R 10 000,00	R 6 144,00	R 24 576,00
4 Drawer Filing Cabinet			4	R 5 000,00	R 20 000,00	R 6 000,00	R 24 000,00
Cisco IP Phone CP 7911 G Phone Instrument			4	R 3 000,00	R 12 000,00	R 4 500,00	R 18 000,00
Swivel Fabric Chair			4	R 3 500,00	R 14 000,00	R 3 662,00	R 14 648,00
Dustbin			4	R 100,00	R 400,00	R 150,00	R 600,00
SUB-TOTAL					R 56 400,00		R 81 824,00
Administration and Finance Officer (P2)							
HP L1908w Flat Screen Monitor			1	R 2 000,00	R 2 000,00	R 1 999,00	R 1 999,00
Hp Compaq Dc7900 Desktop Pc			1	R 6 100,00	R 6 100,00	R 3 800,00	R 8 800,00
Printers HP Color Laser			1	R 6 000,00	R 6 000,00	R 6 999,00	R 6 999,00
Visitors Fabric Chair			2	R 1 000,00	R 2 000,00	R 2 000,00	R 4 000,00
Meeting Table	Oval boardroom table - 6 seater		1	R 2 800,00	R 2 800,00	R 4 694,00	R 4 694,00
Swivel Fabric Chair			1	R 3 500,00	R 3 500,00	R 3 662,00	R 3 662,00
Bookshelf	Office Book Case Cabinets		2	R 4 000,00	R 8 000,00	R 4 640,00	R 9 280,00
Workstation with Grid			1	R 4 200,00	R 4 200,00	R 6 144,00	R 6 144,00
Cisco IP Phone CP 7911 G Phone Instrument			1	R 3 000,00	R 3 000,00	R 4 500,00	R 4 500,00
Dustbin			1	R 100,00	R 100,00	R 150,00	R 150,00
SUB-TOTAL					R 37 700,00		R 50 228,00
Secretary (GSA4) Admin Assistant (GSA5)							

HP L1908w Flat Screen Monitor		2	R 2 000,00	R 4 000,00	R 1 999,00	R 3 998,00
Hp Compaq Dc7900 Desktop Pc		2	R 6 100,00	R 12 200,00	R 8 800,00	R 17 600,00
Printers HP Color Laser		2	R 6 000,00	R 12 000,00	R 6 999,00	R 13 998,00
Cisco IP Phone CP 7961 G Phone Instrument	1 (GSA4)		R 6 000,00	R 6 000,00	R 4 500,00	R 4 500,00
Cisco IP 7914 Expansion Module Phone	1 (GSA4)		R 3 000,00	R 3 000,00	R 4 500,00	R 4 500,00
Cisco IP Phone CP 7911 G Phone Instrument	1 (GSA5)		R 3 000,00	R 3 000,00	R 4 500,00	R 4 500,00
4 Drawer Filing Cabinet	2		R 5 000,00	R 10 000,00	R 6 000,00	R 12 000,00
Workstation Table	2		R 2 500,00	R 5 000,00	R 6 144,00	R 12 288,00
Swivel Fabric Chair	2		R 3 500,00	R 7 000,00	R 3 662,00	R 7 324,00
Dust bin	2		R 100,00	R 400,00	R 150,00	R 300,00
SUB-TOTAL				R 62 600,00		R 81 008,00

Equipment

Cabling				R 10 000,00	R 10 000,00	R -
SUB-TOTAL				R 10 000,00		R -

First Aid Equipment Store

First Aid Equipment	1		R 1 000,00	R 1 000,00	R 2 000,00	R 2 000,00
SUB-TOTAL				R 1 000,00		R 2 000,00

General Store

Shelving	4		R 1 000,00	R 4 000,00	R 2 000,00	R 8 000,00
SUB-TOTAL				R 4 000,00		R 8 000,00

Stationary Room

Shelving	4		R 1 000,00	R 4 000,00	R 2 000,00	R 8 000,00
Stationary				R 30 000,00	R 40 000,00	R 40 000,00
SUB-TOTAL				R 34 000,00		R 48 000,00

Kitchen / Tea Room

Meeting Table	1		R 2 800,00	R 2 800,00	R 3 500,00	R 3 500,00
Chairs	4		R 1 000,00	R 4 000,00	R 2 000,00	R 8 000,00
Fridge / Freezer	1		R 8 000,00	R 8 000,00	R 10 000,00	R 10 000,00
Kettle	1		R 1 000,00	R 1 000,00	R 1 500,00	R 1 500,00
Coffee Maker	1		R 6 000,00	R 6 000,00	R 10 000,00	R 10 000,00
Microwave	1		R 2 000,00	R 2 000,00	R 2 000,00	R 2 000,00

Cups, plates, etc		1 set x 24	R 10 000,00	R 10 000,00	R 12 000,00	R 12 000,00
Dustbin		1	R 100,00	R 100,00	R 150,00	R 150,00
SUB-TOTAL				R 33 900,00		R 47 150,00

Computer Room

Meeting Table		1	R 2 800,00	R 2 800,00	R 3 500,00	R 3 500,00
Swivel Fabric Chair		2	R 3 500,00	R 7 000,00	R 3 662,00	R 7 324,00
HP L1908w Flat Screen Monitor		2	R 2 000,00	R 4 000,00	R 1 999,00	R 3 998,00
Hp Compag Dc7900 Desktop Pc		2	R 6 100,00	R 6 100,00	R 8 800,00	R 17 600,00
SUB-TOTAL				R 19 900,00		R 32 422,00

Conference Room

Meeting Table		12	R 2 800,00	R 33 600,00	R 3 500,00	R 42 000,00
Visitors Fabric Chair		24	R 1 000,00	R 24 000,00	R 2 000,00	R 48 000,00
Projector		1	R 6 000,00	R 6 000,00	R 10 000,00	R 10 000,00
Projector Screen		1	R 3 000,00	R 3 000,00	R 5 000,00	R 5 000,00
SUB-TOTAL				R 66 600,00		R 105 000,00

Duplicating Room

	IRC 2225i copy print fax scan with document feeder - R53000.00. Additional finishing unit/stapler - R8000.00. Cost per copy on service contract R0.08 for black copies and R0.65 for colour.	1	R 45 000,00	R 45 000,00	R 53 000,00	R 53 000,00
Canon 4 in 1 Copier		1	R 2 800,00	R 2 800,00	R 3 500,00	R 3 500,00
SUB-TOTAL				R 47 800,00		R 56 500,00

Public Waiting Area

Wooden Coffee Table		1	R 3 100,00	R 3 100,00	R 6 600,00	R 6 600,00
2 Seater Leather Couch		1	R 11 000,00	R 11 000,00	R 18 240,00	R 18 240,00
Armchair		2	R 2 500,00	R 5 000,00	R 5 000,00	R 10 000,00

Bookshelf	Office Book Case Cabinets	1	R 4 000,00	R 4 000,00	R 4 640,00	R 4 640,00
SUB-TOTAL				R 23 100,00	R 39 480,00	R 39 480,00
Registry						
Optiplan Filing Cabinet		4	R 9 000,00	R 36 000,00	R 7 966,00	R 31 864,00
Chubb Safe		1	R 15 000,00	R 15 000,00	R 20 000,00	R 20 000,00
SUB-TOTAL				R 51 000,00		R 51 864,00
TOTAL				R 655 300,00		R 946 254,00

AFCONe Space Requirement Estimate					
Establishment	No.	Norm	Total	User Needs	Total
Executive Secretary Office					
Executive Secretary (P6)	1	28	28	Support Areas	
Secretary (GSA4)	1	12	12	First Aid Equipment Store	1 2
Chauffeur (GSB7)	1	2.5	2.5	General Store	1 16
				Stationary Room	1 8
				Kitchen / Tea Room	1 12
Political					
Senior Policy Officers (+Chair/Vice Chair)	3	20	60	Functional Areas	
				Computer Room	1 12
Administration				Conference Room	1 36
Administration and Finance Officer (P2)	1	16	16	Duplicating Room	1 12
Administrative Assistant (GSA5)	1	12	12	Public Waiting Area	1 12
Messenger/Driver (GSB7)	1	2.5	2.5	Parking Basement	2 44
Security Personnel (GSB5 x 2 in 1 office)	1	16	16	Registry	1 12
Total :	10		149		
				Total :	166
				Total : Net Usable Space :	315
				Provision Common Areas @ 25% (incl W.C.)	79
					394