

## DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

NO. 1024

16 SEPTEMBER 2016

**PROMOTION OF ACCESS TO INFORMATION ACT, 2000****DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

**LIMPOPO PROVINCIAL GOVERNMENT: DEPARTMENT OF SOCIAL  
DEVELOPMENT**

As set out in the Schedule



**TSHILOLO MICHAEL MASUTHA, MP (ADV)  
MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES**



# LIMPOPO

**PROVINCIAL GOVERNMENT**  
REPUBLIC OF SOUTH AFRICA

**DEPARTMENT OF  
SOCIAL DEVELOPMENT**

**FORM D**

**AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:**  
(Section 15 of the Promotion of Access to Information Act 2 of 2000)  
[Regulations 5A]

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website) (SECTION 15(1)(b))
<b>FOR INSPECTION IN TERMS OF SECTION 15(1) (a)(i):</b>	
<ul style="list-style-type: none"> <li>➤ Budget</li> <li>➤ Organizational Structure</li> <li>➤ Departmental Annual Report</li> <li>➤ Acts Regulations &amp; White Paper</li> <li>➤ Departmental Strategic Plans</li> <li>➤ Departmental Annual Performance Plan</li> <li>➤ Published Research Reports</li> <li>➤ Departmental Policies and Procedure Manuals</li> <li>➤ Departmental File Plans</li> <li>➤ Circular of advertisement of Posts</li> <li>➤ Advertisement of Tenders</li> <li>➤ Citizen Reports</li> <li>➤ Domain Specific Standards</li> <li>➤ Service Delivery Improvement Plan</li> <li>➤ Departmental Events Calendar</li> <li>➤ MEC's speeches</li> <li>➤ Departmental contact details</li> </ul>	<p>The Records may be inspected at the Department on request addressed to: The Deputy Information Officer Department of Social Development 21 Biccard Street, Olympic Towers, Polokwane, 0700 Private Bag x 9710, Polokwane, 0700 Tel: 015-230 4350 Fax: 015-291 2182/2335 &amp; 086 536 6943 Email: <a href="mailto:Malamulep@dsd.limpopo.gov.za">Malamulep@dsd.limpopo.gov.za</a></p>

<b>FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):</b>	
➤ <b>Tender Documents</b>	Records can be purchased from: Supply Chain Unit Department of Social Development 21 Biccard Street, Olympic Towers, Polokwane, 0700 Tel: 015-230 4300
<b>FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii):</b>	
<ul style="list-style-type: none"> <li>➤ Organizational Structure</li> <li>➤ Departmental Annual Report</li> <li>➤ Acts Regulations &amp; White Paper</li> <li>➤ Departmental Strategic Plans</li> <li>➤ Departmental Annual Performance Plan</li> <li>➤ Published Research Reports</li> <li>➤ Departmental Policies and Procedure Manuals</li> <li>➤ Departmental File Plans</li> <li>➤ Circular of advertisement of Posts</li> <li>➤ Advertisement of Tenders</li> <li>➤ Citizen Reports</li> <li>➤ Domain Specific Standards</li> <li>➤ Service Delivery Improvement Plan</li> <li>➤ Application for Employment (Z83)</li> <li>➤ Departmental Events Calendar</li> <li>➤ MEC's speeches</li> <li>➤ Application forms</li> <li>➤ Departmental contact details</li> </ul>	<p>The Records may be accessed on request addressed to the office of the: The Deputy Information Officer Department of Social Development 21 Biccard Street, Olympic Towers, Polokwane, 0700 Private Bag x 9710, Polokwane, 0700 Tel: 015-230 4350 Fax: 015-291 2182/2335 &amp; 086 536 6943 Email: <a href="mailto:Malamulep@dsd.limpopo.gov.za">Malamulep@dsd.limpopo.gov.za</a></p>
<b>FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii):</b>	
<ul style="list-style-type: none"> <li>➤ Promotion of Access to Information Act (PAIA) Manual</li> <li>➤ News Letters</li> <li>➤ Posters</li> <li>➤ Promotional Materials</li> <li>➤ Journal and Magazines</li> </ul>	<p>The Records may be accessed or requested from any public office/Institution within the Department of Social Development in Limpopo Province OR From the office of the: The Deputy Information Officer Department of Social Development 21 Biccard Street, Olympic Towers, Polokwane, 0700 Office No. 033 Ground Floor Tel: 015-230 4350 Fax: 015-291 2182/2335 &amp; 086 536 6943 Email: <a href="mailto:Malamulep@dsd.limpopo.gov.za">Malamulep@dsd.limpopo.gov.za</a></p>